

# **GREEN COUNTY HUMAN SERVICES BOARD MINUTES September 10, 2019**

**Members Present:** Mike Furgal, Jerry Guth, Herbert Hanson, Anita Huffman, Kate Maresch and Russ Torkelson.

**Members Excused:** Sandy Horn, Beth Luchsinger and Emily Zarling

**Non Members Present:** Dan Williams, Teresa Withee, Lori Brown and Andrea Sweeney.

**Call to Order:**

- Hanson called the meeting to order at 2:00 p.m.

**Approval of August 2019 Minutes: --- Action\***

- Huffman motioned to approve the minutes, seconded by Torkelson, carried with a unanimous vote.

**Committee Reports:**

- **Audit Committee August 2019---Action\***  
Hanson reported on the August 2019 audit. Hanson motioned to approve the audit for August, seconded by Maresch, carried with a unanimous vote.
- **Aging & Disability Advisory Committee --- Information**  
The committee has not met yet this month.
- **Regional ADRC Governing Board --- Information**  
Torkelson reported on the meeting. Speeches by representatives and officers were given during the meeting.
- **SWCAP Board of Directors --- Information**  
Furgal reported on the meeting. Bus for medical transport, Fowler Free Dental and the Monroe Clinic were the topics discussed.

**Update Resolution to Create Two (2) Human Services Positions---Action**

- Furgal motioned to make this item an action item, seconded by Maresch, carried with a unanimous vote. Williams briefly gave an update on the two Human Services positions. Maresch motioned to approve the two positions, seconded by Huffman, carried with a unanimous vote.

**Grant Application---Action**

- Williams said we received the Youth Justice grant, which is a recurring grant. Torkelson motioned to approve the grant, seconded by Huffman, carried with a unanimous vote.
- Williams briefly discussed the VOCA grant, which is also a recurring grant. Furgal motioned to approve the grant, seconded by Maresch, carried with a unanimous vote.
- Williams briefly discussed the SOR grant. The board has requested that the Supervisor attend the next board meeting to inform the board on the opiate crisis status. Torkelson motioned to approve the grant, seconded by Huffman, carried with a unanimous vote.

**Resolution Authorizing Human Services Position--Action**

- Williams briefly discussed a CYF Case Worker position that will be funded by the VOCA grant and no tax levy. He said this position will need to be approved by the Personnel Labor and Relations board. Furgal motioned to approve the resolution, seconded by Maresch, carried with a unanimous vote.

#### **Purchase(s) over \$5,000 and less than \$75,000---Aciton**

- Williams gave handouts for copiers he is requesting to purchase that are over \$5,000. One is for the Economic Support unit, it is a black and white copier and the cost is \$9,804. Maresch motioned to approve the purchase of this copier, seconded by Huffman, carried with a unanimous vote. Williams gave out handouts for two more copiers that are over \$5,000. These two copiers will be for Administration and ADRC and will be color copiers. The cost for the two copiers are \$12,364 each. Furgal motioned to approve purchasing the two color copiers, seconded by Torkelson, carried with a unanimous vote.

#### **2020 Human Services Department Budget---Action**

- Sweeney gave a handout with the revenue and expenses for Human Services that is budgeted for the remaining 2019 and for the year 2020. She gave an explanation on some of the highlights regarding the budget. Williams made a few comments regarding the budget. Guth motioned to approve the budget as presented, seconded by Maresch, carried with a unanimous vote.

#### **Training request(s)---Action\***

- Training requests were reviewed and discussed. Furgal motioned to approve the training requests, seconded by Huffman, carried with a unanimous vote.

#### **Director's Report---Information**

- Employee Resignation(s)-There were none.
- New Employee(s) Teresa Withee is the new Fiscal Supervisor, Alice Westgate is the new Economic Support Specialist and Traci Strauch is the new Account Clerk.
- SWCAP is going to have a Mental Health Summit. There will be a WCHSA Board member seminar. Mental Health Matters will have an open house on 10/8/2019.

#### **Next meeting Date & Time**

- October 15, 2019 at 2 p.m.

#### **Public Comments (limited to 5 minutes each)**

- None

#### **Adjourn**

- Furgal motioned to adjourn, seconded by Torkelson, carried with a unanimous vote.

Minutes submitted by:  
Lori V. Brown